

CLIENT INFORMATION SHEET

All new clients / purchasing locations must complete this form in its entirety, sign, and date.
 (Please print or type.)

SELECT ONE:

- This is a new location for Existing Account _____ I do not wish to apply for credit terms and understand I will need to pay upon completion
- I wish to apply for credit terms (complete Trade Ref Section) _____ in order to receive my reports

Company Name: _____

Parent Company: _____

Billing Address: _____

TIN/EIN: _____

Phone: _____

Billing Email(s): _____

Reporting Email(s): _____

PO Required? Y N

Purchasing Contact: _____

Type of Entity: Corporation Partnership Individual Other _____ Years in Business: _____

Has this company, officers, or partners ever filed bankruptcy? No Yes (When?) _____

Name of officers or partners if not included in Company Name:

_____	Title _____
_____	Title _____
_____	Title _____

TRADE / CREDIT / BANK REFERENCES

(Please complete **ALL** fields for terms. These should be creditors or suppliers, as opposed to utilities such as electric and phone).

Accounts will not be reviewed for credit without completed reference information

Name	City/State	Email	Fax	Phone
Bank Reference Here				

Ana-Lab's standard payment terms are net 30 days. Delinquent accounts will be charged interest beginning 60 days after invoice date at a rate of 1.25% per month (15% per annum). The return of a check will result in a \$50.00 returned check fee being placed on the account. A returned check or delinquency will result in a hold of all affected accounts either temporarily or permanently. Client shall be responsible for all collection or legal fees necessitated by lateness or default in payment. Before account information is considered, this form must be completed, signed and dated by an authorized agent of the company. By signing below, client agrees to terms and conditions stated above and posted on our website (<https://www.ana-lab-work.com/index.php/requests/terms/>) and gives Ana-Lab Corporation permission to check credit references and banking information that has been provided. I understand this is only an application for credit terms that requires responses from references and review of appropriate personnel within Ana-Lab Corporation.

Printed Name: _____ Signature: _____ Date: _____

ANA-LAB CORPORATION INFORMATION FOR CLIENTS

Pay by Credit Card*:

<https://weblds7.ana-lab.com/weblds>
Requires WebLDS Login*
Request Login Online!
www.ana-lab.com

Send Payments Via ACH:

Austin Bank 903-295-4400
Jacksonville, TX
Routing # 113103276
Account # 3809006443

Send Payments Via Mail:

Ana-Lab Corporation Attn:
Accounts Receivable
3306 State Hwy 135 N
Kilgore, TX 75662

****Payments will not be applied without remittance information.
Please include with payment and/or email ar@ana-lab.com ****

Accounts Receivable Contact: Amanda Spurger
Phone: (903) 984-0551
E-Mail: ar@ana-lab.com
Purchase Orders: po@ana-lab.com
General Inquiry: corp@ana-lab.com

Federal ID#:	75-1255643	DUNS#:	05-866-7809
Year Business Established:	1965	Cage Code	44149
SIC#	8734	NAICS#	541380

Contact A Regional Manager for Pricing, Test Lists, Pickup Requests, Etc:

Regional Manager varies based on location.

See <https://www.ana-lab-work.com/index.php/services/branch-locations/> for your point of contact!

Project Managers can also assist you with your needs or help direct you to the appropriate party. Reach them at: projectmanager@ana-lab.com or call 903-984-0551 – Option 4

Visit www.ana-lab.com for more contact information and FAQs.
WELCOME TO THE ANA-LAB FAMILY!